

## **Building Technician III**

### **Information**

Pay Range (Grade): \$23.78 - \$41.61 (H400)

Other Compensation Offered: Overtime, Compensatory Time

Employment Type: Full-Time, 40 hours per week

Organization: Public Works - Facilities - Building

Location: Maintenance Center

Reports to: Facilities Supervisor

Classification: Non-Exempt (40629)

### **Who We Are**

At Carroll County Government, we look for people who are eager to engage in meaningful work that positively impacts our community. As public servants, our sense of purpose and motivation to work hard starts with the value we place on relationships with coworkers, community partners, and those we serve. We strive to build collaborative and passionate teams, with opportunities to learn and explore new possibilities in a welcoming workplace. As a team, we are committed, inspired, and connected to make a difference in the community.

### **What You Will Do**

As a Building Technician III, you will perform a variety of maintenance and repairs to building components and construction projects in accordance with all applicable industry standards, laws and regulations. Under the direction of a Facilities Supervisor, you will apply your construction and maintenance knowledge and skills to provide services to all County buildings. We are looking for a well-rounded individual with an intermediate to advanced level of carpentry skills.

### **Essential Duties**

- Perform intermediate building maintenance and repairs including carpentry projects requiring technical skill such as drywall and roof repair.
- Operate a full range of construction tools and equipment including routers, planers, joiners, saws, and basic power tools. Maintain specialized equipment and tools including the use of a large bucket truck
- Perform job assignments independently while providing general oversight and guidance to other building maintenance staff.
- Coordinate work of other employees and assist supervisor with employee training.
- Assist with snow removal at County facilities as needed.
- Follow all established safety rules and regulations. Maintain a clean, orderly, and safe work environment.
- Foster collaboration and provide learning opportunities. Facilitate a supportive work environment.
- Independently ensure all work is complete and timely to achieve department goals. Review work of others to ensure that organizational standards are met.
- Exhibit integrity, ethics, and fiscal responsibility.

### **How You Will Succeed**

#### **Your Skills**

- Hand and Power Tools (Intermediate)
- Maintenance Equipment (Intermediate)

- Occupational Health and Safety (Intermediate)
- Carpentry (Intermediate)
- Construction Drawings (Intermediate)
- Locksmithing (Introductory)

### **Your Strengths**

- Service Excellence
- Decision Making
- Collaborating with Others
- Safety Focus
- Quality Focus
- Continuous Learning
- Fostering Communication
- Planning and Organizing
- Problem Solving

### **You Might Be a Good Fit If**

#### **Education and Experience**

- High school diploma or general education diploma (GED)
- A comparable amount of education and experience may be substituted for the minimum requirement.
- Three or more years of related experience

#### **Required Licenses and Certifications**

- Class B commercial driver's license (CDL)
- Department of Transportation (DOT) physical card

#### **Additional Information**

- Requires criminal background check as condition of employment.
- May be required to work outside of standard hours.

#### **Working Conditions**

- Frequent exposure to potentially adverse environmental conditions, including, but not limited to, chemicals, noise, and airborne particles.
- Occasional exposure to potentially adverse weather conditions.
- Frequent physical activity: lifting and carrying over 50lbs, climbing ladders and steps, standing/walking, pushing/pulling, bending, reaching, squatting, stooping, and related activities.
- Must be able to perform work safely from a boom or aerial lift.
- Must wear appropriate PPE as required.

### **Why You Will Love Working Here**

#### **All the Benefits You Need**

Carroll County Government is dedicated to fostering a culture focused on the total well-being of our employees. For eligible employees, this includes:

- Generous paid time off
- 13 Paid Holidays
- Flexible schedules and remote options, when applicable
- Comprehensive, no deductible medical plans including prescription and vision coverage, low-cost dental plan, and County paid basic life insurance.

- Pension, 401k, and 457 Retirement Accounts
- Up to \$9,000 in Tuition Assistance per fiscal year

Find out more here: [Carroll County Government | Carroll County, Maryland \(carrollcountymd.gov\)](http://Carroll County Government | Carroll County, Maryland (carrollcountymd.gov))

**Carroll County Government is an Equal Opportunity Employer.** The County Commissioners of Carroll County recognize the rights of all people, including County employees, to equal opportunity. Discrimination against County employees on the basis of race, color, religion, age, gender, national origin, sexual orientation, marital status, physical or mental disability is strictly prohibited. The Americans with Disabilities Act, Titles I and II, applies to County government employment. If you have questions, suggestions, or complaints, please contact Kristy L. Bixler, Director, Human Resources and Carroll County Government Americans with Disabilities Coordinator for Employment, at the Department of Human Resources (410-386-2129) or Md. Relay 711/800-735-2258. The mailing address is 225 North Center Street, Westminster, Maryland 21157. **Questions or need assistance?** Please contact us at [careers@carrollcountymd.gov](mailto:careers@carrollcountymd.gov), via telephone at 410-386-2129 or stop by our office at [225 N. Center Street, Room 100, Westminster, MD 21157](http://225 N. Center Street, Room 100, Westminster, MD 21157) during normal business hours.

**Disclaimer:** This job description may not be inclusive of all assigned duties, responsibilities, or aspects of the job described, and may be amended at any time at the sole discretion of the Employer.